Bard Graduate Center: Decorative Arts, Design History, Material Culture

Image Order Form

Visual Media Resources

Today's Date: _____ Images Needed By: _____

Your Name: _____

Book Title or Name of Image Source _____

If this order is a BGC Library book, do you need it back after cataloging?

☐ No ☐ Yes, I will pick the book up from the VMR

Image Format: digital ☐ slide ☐ both ☐

Total Number of Images: _____

Course Number: _____

Have you checked Shared Shelf for existing images? ☐ yes ☐ no

Any special cataloging instructions?: _____

_____

Clearly list page, plate, and/or figure numbers for each image:

_____	_____	_____
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