

TO: BGC Students, (MA and Ph.D.), and Theses Students

FROM: Elena Pinto Simon
Dean for Academic Administration and Student Affairs

DATE: revised, November, 2007

RE: Research and Travel Grants

BGC annually offers Research and Travel funds to support the scholarship and research of BGC students and alums.

We have two application periods, two deadlines, and two award periods. The first deadline, for all **fall and early winter travel** and research, is October 19, 2007. The second deadline, **for travel requests for spring and summer** will be January 24, 2008. If you are applying for money for an event/activity for fall or winter, use the October deadline. If your travel hopes are for spring or summer, 2008, use the February deadline.

Keep in mind that your application must be complete and handed in on time.

The funds come from several sources. One is an Alumni Travel and Research Fund. All current students in good academic standing, thesis, dissertation students, and alums of the M.A. program are eligible to apply for, and be considered for, small grants from this fund. The fund is designated mainly for travel to conferences and for thesis/dissertation research. It is especially aimed at students who are presenting a paper at a conference. Students applying for dissertation and thesis research grants must have an approved dissertation or thesis topic — that is, the funds are not meant for exploratory projects, but for projects and topics that are actually approved, or are very close to it.

In addition to this fund, current students are eligible for consideration for grants from the Eugenie Prendergast Fund, established to support travel associated with writing the master's thesis and the doctoral dissertation. Thesis students and dissertation students may apply. All doctoral students must have an approved dissertation topic in order to be eligible. This is the same for M.A applicants. Doctoral students may also apply to this fund for travel to conferences to give papers.

Finally, Academic Programs has a small research fund for current doctoral students only. This money is for travel connected to the dissertation as well as travel related to conferences where the dissertation topic is related to the paper to be presented. Doctoral students may receive only one dissertation research award from this fund.

In addition, in ALL cases, students must be in good standing, and must have satisfied the language requirement for the degree.

Students may not receive more than one travel grant in any application year (see the application form.)

An application is attached, as well as an information/summary sheet.

NOTE THE DEADLINES BELOW. Students must submit six copies of the application and any attachments for the Committee's consideration.

APPLICATION DEADLINES: Fall Consideration – Friday, October 19, 2007

**Alumni/ae Research and Travel Fund
Eugenie Prendergast Fund
Academic Programs Ph.D. Fund**

PLEASE NOTE: Applications handed in after this date will not be considered for fall awards, and must be re-submitted for spring. Please also note that all funding must be for travel and participation at events that have not yet happened. The committee will consider applications for travel that has already occurred only on a case-by-case basis, as an exception, if an application is submitted according to the announced deadlines.

The awards will be announced in early November and for spring, in early February.

**THE NEXT ROUND OF TRAVEL AWARDS WILL BE MADE IN EARLY FEB. 2008.
THE DEADLINE FOR CONSIDERATION FOR THESE AWARDS IS JANUARY 24,
2008.**

Good luck with your applications.